

**Community Forestry and Water Conservation Society
Forest Head Office, Imphal, Manipur- 795001**

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Notice inviting Proposal for Hiring services of Consultant for Third Party Monitoring of Project implementation under Forestry Measures for Community based Sustainable Forest Management for Water Resources Conservation (COSFOM).

Contract Ref: PP2020/Third Party monitoring/D2

BMZ No. 2015 70 340 (Accompanying Measure) and 2015 67 643 (Loan)

The KfW, German Development Bank in partnership with Manipur Forest Department (MFD), Govt of Manipur is undertaking Community based Sustainable Forest Management for Water Resources Conservation Project in the state of Manipur. The project is managed by the Community Forestry and Water Conservation Society-Manipur (CF&WCS-M), the designated Project Management Unit. The project objective is Climate resilience of upper watershed ecosystems is improved or sustainably restored and the adaptive capacity of forest dependent communities is increased (through sustainable forest management and water resource conservation) in Manipur.

Community Forestry and Water Conservation Society-Manipur (CF&WCS-M) intends to hire the services for **Third Party Monitoring of Project implementation under COSFOM Forestry Measures** in the project villages of Ukhrul.

Proposals from interested Organisations/ Institutes/ Agencies/ eligible Consultancy Firms, etc. having experience in **Third Party Monitoring of Forestry Measures** are invited. Consultancy Firm should have experience in working/consulting in the similar assignment.

Overall Responsibilities and Specific Tasks

The overall objective of the consultant is to support PEA, especially the Project Management Unit at Imphal and DPMU at district level(s), to re-check project self-check/internal monitoring results conducted by DPMU/NGO/Forest Division Offices.

General Responsibilities and Tasks

Conduct annual Third-Party Monitoring (TPM) of project implementation under COSFOM Forestry Measures including the following forestry models:

- a) Mixed Species Afforestation
- b) Forest Area Closure (Model F-AC)
- c) Aided Natural Regeneration (Model F-ANR)
- d) Riparian Buffer Afforestation
- e) Riparian Aided Natural Regeneration (Model R-ANR)
- f) Jhum Conservation Buffer (Model J-CB)

- Review available mapping information, storage of monitoring data and data analysis conducted by DPMU and PMU.
- Organize field visits to selected project forestry sites based on a random basis (30-50% of areas with self-check completed).
- Review financial files for forestry measures. Random checks of subsidies payments to WRCGs at village sites.
- Random quality checks of village nursery management.
- Conduct participatory assessment of field results with attendance by WRCGs and village warden/village forest protection teams.
- Apply project monitoring procedures and formats (see attached) as per project guidelines.
- Recommend improvements to the monitoring concept if required.


20/11/2024

- Present monitoring results during project de-briefing meetings at DPMU, PEA, PMU and CO level.
- Provide monitoring results and recommendations in a concise monitoring report.

Scope of Work

The Third-Party Monitoring will be conducted across 24 project villages in Ukhrul district, ensuring an adequate and representative sample size as prescribed in the RFP.

Timeline

Initially, the assignment is a one-time contract with a total input of 70 days. The selected consultant may be re-engaged in the subsequent year based on previous performance, continued funding and subject to KfW's approval.

Monitoring inputs are scheduled during 6th March 2026 to 16th May 2026 after completed self/internal monitoring results by DPMU/District Forest Offices.

Workplace

Project Office in Imphal, Manipur, India, and field sites in Project districts.

The project will provide required logistics including vehicle, mapping information (GIS database and hardcopies) and field personnel from PMU and DPMU level.

Expected Outputs and Deliverables

- Completed monitoring forms for selected forestry sites
- Minutes of Meetings from DPMU meeting(s)
- Brief assessment of project beneficiaries' capacities with regard to capacity building needs
- Final presentation in form of PowerPoint at PMU/CO level
- Concise mission report in English language

Eligibility Criteria for participating Consultancy Firm:

- The Consultancy Firm should be registered under any Statute in India and have Service Tax Registration and PAN [To provide all Certificate of Registration including certificate of incorporation].
- Consultancy Firm should have been in operation in India.
- Consultancy Firm should have at least 5 years of experience in working/consulting in similar assignment to "**Third-party Monitoring, Auditing, or Evaluation, Capability to perform site inspections, Data Collection, and Reporting**". (in similar consultancy services). [To provide brief details and a Declaration signed by the Principal Officer of the Firm in this respect]
- Institutions/organisations under Central/State Government shall also be eligible to submit the RFP.

Last date of submission of RFP: 16th February 2026 upto 5:00 pm

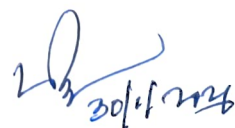
Pre-proposal meeting : 9th February 2026, 1:00 PM at the O/o the Project Director

Award of contract : 24th February 2026

Commencement of mission : 6th March 2026

Submission of final report : 16th May 2026

Project Director, CF&WCS-M reserves the right to accept or reject any or all proposals without incurring any obligation to inform the affected applicant/s of the grounds.



Project Director, CF&WCS-M