

Community Forestry and Water Conservation Society

Forest Head Office, Imphal, Manipur- 795001, Phone: 0385-2450165 Email: cfwcs2021@gmail.com

Notice Inviting Proposal for Hiring services of Consultant for Baseline Survey of Water Quality and for follow up monitoring of hydrological and biological status of streams in upper watersheds for Community based Sustainable Forest Management for Water Resources Conservation (COSFOM).

Contract Ref: PP2020 / WQ & Monitoring / D4

BMZ No. 2015 70 340 (Accompanying Measure) and 2015 67 643 (Loan)

Date:

- (i) The KfW, German Development Bank in partnership [Phase I: Year 2018-2025] with Manipur Forest Department (MFD), Govt of Manipur is undertaking Community based Sustainable Forest Management for Water Resources Conservation Project in the state of Manipur. The project is managed by the Community Forestry and Water Conservation Society-Manipur(CF&WCS-M), the designated Project Management Unit. The project objective is Climate resilience of upper watershed ecosystems is improved or sustainably restored and the adaptive capacity of forest dependent communities is increased (through sustainable forest management and water resource conservation) in Manipur .
- (ii) CF&WCS-M intends to hire the service for Water Quality Baseline Survey and follow up monitoring of hydrological and biological status of streams in upper watersheds of the Project Area. It calls for proposals from interested organisation/ Institute/ laboratories or similar with MoEFCC and NABL accreditations and experience in Water Quality Monitoring especially in aquatic biodiversity and ecological assessment.
- (iii) Project Director, CF&WCS-M in Manipur, invites proposals from eligible Consultancy Firms for Consultancy for Water Quality Baseline Survey and follow up monitoring assessments on hydrological and biological status of streams in upper watersheds through CF&WCS-M.
- (iv) **Eligibility Criteria for participating Consultancy Firm:**
 - a) The Consultancy Firm should be registered under any Statute in India and have Service Tax Registration and PAN [To provide all Certificate of Registration including certificate of incorporation].
 - b) Consultancy Firm should have been in operation in India.
 - c) Consultancy Firm should have at least 5 years of experience in working/consulting in similar assignment to "Baseline Survey and follow up monitoring assessments on hydrological and biological status of streams in upper watersheds.(in similar consultancy services). [To provide brief details and a Declaration signed by the Principal Officer of the Firm in this respect]
 - d) The applicant ideally also has in house Atomic Absorption Spectrophotometer (AAS), Gas Chromatograph (GC) for metals and pesticides analysis along with technical capacity to execute ecological monitoring. If In house capacity of monitoring of water quality/instruments are not available then association with reputed NABL/MOEFCC recognised lab is also allowed but profile of the that lab (one only) should also be submitted during proposal/bidding
 - e) Consultancy Firm should have at least 3 years of experience in working/consulting in the similar geographic areas. Preferably north east India.
 - f) Average annual turnover of the bidder for the last three financial years ending on

31st March 2019 should be equal to or greater than Rs.1.5 Crore. [To provide copies of audited Financial Statements for all the 3 years].

- g) The consultancy firm shall provide a two pages brief of their expertise.
- h) The consultancy firm shall give detail of Human resources and capacities, including backstopping capacities, if necessary supplemented with external resources for the envisaged activities;
- i) Submission of a "Declaration of Undertaking" by the bidder signed with legal effect pursuant to Annex D of the bid document.

Interested Consultancy Firms may download the complete Request for Proposal (RFP) Document, from tender/procurement section on the website:

www.cosfom.mn.gov.in from **17 August 2021** onwards or shall obtain from CF&WCS-M office, Room No. 205, 2nd Floor, Forest Office Complex, Mantripukhri , Imphal - 795002

- (v) **No** liability will be accepted for downloading the incomplete document.
- (vi) **Sealed** Completed Proposals will be received at the address mentioned below on any working day up to **15:00 hours on 7th Sept 2021** and Technical Proposal of Bids shall be opened on the same day at 15:30 hours at following Address:
Room No . 203, 2nd Floor, Forest Head Office, Sanjenthong, Imphal - 795001
- (vii) **A Pre-proposal meeting will take place on 24th August 2021 at 11am at the Conference Hall, Forest Head Office, Sanjenthong, Imphal -795001. All prospective Consultancy Firms are advised to go through the RFP Document and communicate their queries, if any, in writing before the pre-proposal meeting.**
- (viii) **The proposals will be evaluated based on the information provided by the Consultancy Firms. The eligibility criteria** will be first evaluated as defined in Request for Proposals for each bidder. Second round of Detailed technical evaluation as per RFP will be taken up in respect of only those bidders, who meet with the prescribed eligibility criteria. The Consultant will finally be selected using Quality-cum-Cost Based Selection (**QCBS**) method.
- (ix) Project Director, CF&WCS-M reserves the right to accept or reject any or all proposals without incurring any obligation to inform the affected applicant/s of the grounds.

Project Director, CF&WCS-M